

BERKLEY SHORES METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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NOTICE OF SPECIAL MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Paul Malone	President	2025/May 2025
Philip Clow	Treasurer	2023/May 2023
Natalie Satt	Secretary	2025/May 2025
Michael Martines	Assistant Secretary	2025/May 2025
Victoria Almagno	Assistant Secretary	2023/May 2023

DATE: **August 17, 2022 (Wednesday)**

TIME: **10:00 A.M.**

LOCATION: **Zoom Meeting**

<https://us02web.zoom.us/j/5469119353?pwd=SmtlcHJETFhCQUZEcVBBOGZVU3Fqdz09>

Telephone Number: 1 253-215-8782

Meeting ID: 546 911 9353

Passcode: 912873

I. PUBLIC COMMENT (Comments are limited to three (3) minutes per speaker)

II. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.
- B. Approve Agenda, confirm location of the meeting and posting of meeting notices.
- C. Consider approval of Minutes from November 1, 2021 Special Meeting (enclosure).
- D. Discuss results of the cancelled of May 3, 2022 Regular Special District Election (enclosure).
- E. Consider Appointment of Officers:

President _____

Treasurer _____

Secretary _____

Asst. Secretary _____

Asst. Secretary _____

Asst. Secretary _____

III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims as follows (enclosures):

Fund	Period Ending Nov. 30, 2021	Period Ending Dec. 31, 2021	Period Ending Jan. 31, 2022	Period Ending Feb 28, 2022
General	\$ 11,680.28	\$ 5,730.47	\$ 3,230.89	\$ 3,654.49
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 1,567.50	\$ 1,041.60	\$ 1,066.80	\$ 1,218.24
Total	\$ 13,247.78	\$ 6,772.07	\$ 4,297.69	\$ 4,872.73

Fund	Period Ending March 31, 2022	Period Ending April 30, 2022	Period Ending May 31, 2022	Period Ending June 30, 2022
General	\$ 6,060.12	\$ 4,815.78	\$ 6,184.57	\$ 5,808.00
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 1,516.20	\$ 1,335.60	\$ 907.92	\$ 1,700.40
Total	\$ 7,576.32	\$ 6,151.38	\$ 7,092.49	\$ 7,508.40

Fund	Period Ending July 31, 2022
General	\$ 8,111.89
Debt	\$ -0-
Capital	\$ 2,309.76
Total	\$ 10,421.65

- B. Review and accept the Unaudited Financial Statements through the period ending June 30, 2022 and Schedule of Cash Position updated as of June 30, 2022 (enclosure).
- C. Conduct Public Hearing to consider Amendment to 2021 Budget and consider adoption of a Resolution to Amend the 2021 Budget (enclosure).
- D. Discuss timeline for completion of 2021 Audit and ratify approval of the request for extension of time to file audit (enclosure).
- E. Review and consider approval of 2021 Audit and authorize execution of Representations Letter (draft audit – enclosed).

IV. LEGAL MATTERS

A. Consider ratification of Amendment to Advance and Reimbursement Agreement for Operations and Maintenance Expenses (enclosure).

V. COVENANT ENFORCEMENT MATTERS

- A. Update on Landscape Maintenance.
- B. Discuss fencing requests submitted for Architectural Review.
- C. Discuss and consider approval of Agreement between the District and Altitude Community Law for Covenant-Related Legal Services (enclosure).
- D. Discuss the Districts Covenant, Conditions and Restrictions.
 1. Discuss lot lines, fencing matters, and landscape maintenance options.

VI. CONSTRUCTION MATTERS

A. Discuss status of development.

VII. OTHER MATTERS

VIII. ADJOURNMENT: **THE NEXT REGULAR MEETING IS SCHEDULED FOR NOVEMBER 7, 2022 – BUDGET HEARING.**