

BERKLEY SHORES METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 • 800-741-3254
Fax: 303-987-2032
<https://berkleysthoresmd.colorado.gov>

NOTICE OF REGULAR MEETING AND AGENDA

Board of Directors:

Paul Malone
Pedram Davoudpour
Victoria Almagno
Daniel Cohen
Vacant

Office:

President
Treasurer
Assistant Secretary
Assistant Secretary

Term/Expiration:

2025/May 2025
2025/May 2027
2027/May 2027
2025/May 2025
2025/May 2025

Peggy Ripko

Secretary

DATE: Monday, November 4, 2024

TIME: 10:00 A.M.

LOCATION: Zoom Meeting: The meeting can be joined through the directions below:

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (pripko@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUIZZc1VMWTJFZjFHdz09>

Telephone Number: (719) 359-4580

Meeting ID: 862 6755 0643

Passcode: 987572

I. PUBLIC COMMENTS

- A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.
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II. ADMINISTRATIVE MATTERS

- A. Present Disclosures of Potential Conflicts of Interest.
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- B. Confirm quorum, location of the meeting and posting of meeting notices. Approve Agenda.
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- C. Review and consider approval of Minutes from the July 18, 2024 Special Meeting (enclosure).
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- D. Authorize renewal of the Districts’ insurance and Special District Association (“SDA”) membership for 2025.
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- E. Ratification of 2023 Annual Report (enclosure).
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III. FINANCIAL MATTERS

- A. Review and ratify approval of payment of claims as follows (enclosures):

Fund	Period ending Jul. 31, 2024	Period ending Aug. 31, 2024	Period ending Sept. 30, 2024	Period ending Oct. 31, 2024
General	\$ 13,604.75	\$ 11,466.31	\$ 12,478.24	\$ 10,581.35
Debt	\$ -0-	\$ -0-	\$ -0-	\$ 4,000.00
Capital	\$ 1,065.18	\$ 1,423.62	\$ 1,190.94	\$ -0-
Total	\$ 14,669.93	\$ 12,889.93	\$ 13,669.18	\$ 14,581.35

- B. Review and accept unaudited financial statements through the period ending September 30, 2024, updated cash position statement dated September 30, 2024 (enclosure).
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- C. Review and ratify approval of 2023 Audit (enclosure), and authorization of execution of Representations Letter.
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- D. Consider engagement of outside Accountant for preparation of 2024 Audit (to be distributed).
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- E. Public Hearing on Proposed 2024 Budget Amendment
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- i. Public Comment Period
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- ii. Consider Approval of Resolution 2024-11-01 Approving Resolution Approving Proposed 2024 Budget Amendment and Appropriate Sums of Money (enclosures).
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- F. Public Hearing on Proposed 2025 Budget
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iii. Public Comment Period

iv. Consider Approval of Resolution 2024-11-02 Approving Proposed 2025 Budget, Certification of Mill Levy, and Appropriate Sums of Money (enclosures – preliminary AV, draft 2025 Budget, and Resolution).

IV. LEGAL MATTERS

A. Review and consider approval of Resolution No. 2024-11-03 Annual Resolution (enclosure).

B. Discuss May 6, 2025 Regular Directors' Election and consider approval of Resolution No. 2024-11-04 Resolution Calling Election for Directors, appointing Designated Election Official ("DEO") and authorizing the DEO to perform all tasks required for the conduct of a mail ballot election (enclosure). Self-Nomination Forms are due by February 28, 2025. Discuss the need for ballot issues and/or questions.

C. Review and consider approval of Covenant/Design Standard Enforcement, Fine Imposition, and Dispute Resolution Policy (enclosure).

D. Review and consider approval of First Amendment to Snow Removal Services Contract (enclosure).

E. Consider Approval of Amendment to Operation Funding Agreement for Operations and Maintenance Expenses (enclosure).

F. Consider Acceptance of Conveyance of Real Property

V. COVENANT ENFORCEMENT MATTERS

A. Review and consider approval of Weekly Dog Station Maintenance Services Contract with Pet Scoop Inc. (enclosure).

B. Review and consider approval of proposal from Environmental Designs Inc. for (enclosure).

- C. Review and discuss District responsibility for rock replacement at 3540 W. 62nd Place, Denver, CO 80221 (enclosure).
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VI. CONSTRUCTION MATTERS

A. _____

VII. OTHER MATTERS

A. _____

VIII. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2024.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.
- Notice of rate increase from Altitude Community Law.