

# BERKLEY SHORES METROPOLITAN DISTRICT

141 Union Boulevard, Suite 150  
Lakewood, Colorado 80228-1898  
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## **NOTICE OF REGULAR MEETING AND AGENDA**

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Paul Malone	President	2025/May 2025
Natalie Satt	Secretary	2025/May 2025
Michael Martines	Assistant Secretary	2025/May 2025
Victoria Almagno	Assistant Secretary	2027/May 2027
VACANT		2025/May 2027

DATE: June 5, 2023 (Monday)

TIME: 10:00 A.M.

LOCATION: Zoom Meeting

<https://us02web.zoom.us/j/86267550643?pwd=V3RnRGRtWkRyUjZZc1VMWTJFZjFHdz09>

**Telephone Number:** (719) 359-4580

**Meeting ID:** 862 6755 0643

**Passcode:** 987572

I. PUBLIC COMMENT (Comments are limited to three (3) minutes per speaker)

A. \_\_\_\_\_

II. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest and confirm quorum.

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B. Approve Agenda, confirm location of the meeting and posting of meeting notices and designate 24-hour posting location.

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C. Consider approval of Minutes from November 7, 2022 Regular Meeting and November 16, 2022 Continued Regular Meeting (enclosures).

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D. Discuss results of the cancelled of May 2, 2023 Regular Special District Election (enclosure).

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E. Consider Appointment of Officers:

President \_\_\_\_\_  
 Treasurer \_\_\_\_\_  
 Secretary \_\_\_\_\_  
 Asst. Secretary \_\_\_\_\_  
 Asst. Secretary \_\_\_\_\_  
 Asst. Secretary \_\_\_\_\_

F. Consider authorizing interested Board Members to attend the 2023 Special District Association's Annual Conference in Keystone on September 12, 13 and 14, 2023.

III. FINANCIAL MATTERS

A. Review and ratify approval of the payment of claims as follows (enclosures):

Fund	Period Ending Nov. 30, 2022	Period Ending Dec. 31, 2022	Period Ending Jan. 31, 2023	Period Ending Feb 28, 2023
General	\$ 3,687.32	\$ 13,334.95	\$ 11,927.80	\$ 14,163.83
Debt	\$ -0-	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 962.16	\$ 2,003.04	\$ 906.00	\$ 1,430.22
<b>Total</b>	<b>\$ 4,649.48</b>	<b>\$ 15,337.99</b>	<b>\$ 12,833.80</b>	<b>\$ 15,594.05</b>

Fund	Period Ending March 31, 2023	Period Ending April 30, 2023	Period Ending May 31, 2023
General	\$ 11,613.45	\$ 8,257.56	\$ 7,225.59
Debt	\$ -0-	\$ -0-	\$ -0-
Capital	\$ 1,034.28	\$ 1,017.60	\$ 1,654.20
<b>Total</b>	<b>\$ 12,647.73</b>	<b>\$ 9,275.16</b>	<b>\$ 8,879.79</b>

B. Review and accept the Unaudited Financial Statements through the period ending March 31, 2023 and Schedule of Cash Position updated as of March 31, 2023 (enclosure).

C. Review and consider approval of 2022 Audit and authorize execution of Representations Letter (draft audit – enclosed).

D. Conduct Public Hearing on the Proposed Amendment to 2023 Budget (if necessary) and Consider Approval of Resolution to Amend the 2023 Budget and Appropriate Sums of Money.

IV. LEGAL MATTERS

A. \_\_\_\_\_

V. COVENANT ENFORCEMENT MATTERS

A. Update on Landscape Maintenance.

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B. Discuss fencing requests submitted for Architectural Review.

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C. Discuss the Districts Covenant, Conditions and Restrictions.

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1. Discuss lot lines, fencing matters, and landscape maintenance options.

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D. Discuss request from 3470 West 62nd Place and 3520 West 62nd Place regarding pavers (enclosures).

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E. Consider Ratification of 2023 Snow Removal Services Contract with Environmental Designs Inc.

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F. Consider Ratification of 2023 Landscape Maintenance Agreement with Environmental Designs Inc.

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G. Consider Ratification of Landscape Enhancement Contract with Environmental Designs Inc. for tree wrap services

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VI. CONSTRUCTION MATTERS

A. Discuss status of development.

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VII. OTHER MATTERS

A. Consider Ratification/Award of Trash Removal Services/ Agreement with Waste Management.

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VIII. ADJOURNMENT: **THE NEXT REGULAR MEETING IS SCHEDULED FOR  
NOVEMBER 6, 2023 – BUDGET HEARING.**